

## Clinton County Comprehensive Plan Update Questions and Answers:

1. What mapping is available from the county, at least generally? Do you have GIS parcel data, topography, water features, and other common layers?
  - a. **The Clinton County GIS Department maintains all the necessary and relevant shapefiles and data for the comprehensive plan initiative.**
2. While the CCRPC may traditionally focus on the unincorporated areas of the county, what role do you see the municipalities playing in this plan update both as far as input but also how the county addresses the municipalities in the plan itself?
  - a. **The RPC sees the municipalities playing a collaborative role in the plan update. While the comprehensive plan will focus on the county holistically, municipalities and villages will play a significant role in helping to develop a future land use plan and will provide invaluable input for the overall direction of the county.**
3. Would you be able to shed a little more light on the possible budget for this effort?
  - a. **The RPC views this process as extremely important to the County, and subsequently will be allocated the appropriate budget. We would like consultants to respond to what they feel is necessary to complete the comprehensive plan for Clinton County, but we expect this process to likely exceed \$100,000.**
4. Do you have a range in mind for total project costs so we have an idea of how to tailor an approach (e.g. meetings, subconsultant involvement, survey type, etc.)?
  - a. **The RPC views this process as extremely important to the County, and subsequently will be allocated the appropriate budget. We would like consultants to respond to what they feel is necessary to complete the comprehensive plan for Clinton County, but we expect this process to likely exceed \$100,000.**
5. With respect to public involvement and when taking COVID-19 into account, were you considering a dedicated website as a community resource for the project? If so, would the site include a self-selected survey component or were you thinking of a statistically valid one based on a sample population, or both?
  - a. **Yes, we are considering a dedicated website as a community resource for this process. We are open to different ideas about online engagement and various surveys.**
6. Have you considered using a steering committee to guide the project as well as public and stakeholder involvement?
  - a. **Yes, we feel engaging the public is important throughout the process.**
7. Is there a maximum timeframe you were considering for the project or is that flexible?
  - a. **The RPC's time frame is flexible, but would be aiming for 12-18 months.**

8. Would you like the electronic PDF version emailed to you or on a USB flash drive?
  - a. **The electronic PDF can either be emailed to [elong@clintoncountyrpc.org](mailto:elong@clintoncountyrpc.org) or mailed via USB flash drive.**
9. What is the availability of GIS data, shape files and parcel level data?
  - a. **The Clinton County GIS Department maintains all the necessary and relevant shapefiles and data for the comprehensive plan initiative.**
10. Have any market analyses or housing studies been completed recently that will help inform this process?
  - a. **The County is planning on completing a housing study before the comprehensive plan.**
11. If no previous studies have been completed, what is the level of detail you expect for the 'Housing Assessment' and 'Economic Development/ Local Economy' planning themes?
  - a. **The RPC does not expect an extreme level of detail for the housing assessment as there will be a housing study occurring prior to the comprehensive planning process. The Economic Development/Local Economy theme should evaluate the existing conditions of the local economy and propose goals and objectives accordingly.**
12. Are there any specific focus areas you are considering for a more detailed review and visioning process?
  - a. **The RPC expects through steering committee meetings and public and stakeholder engagement the prioritization of focus areas will become apparent.**
13. During the process are you comfortable with using remote public engagement opportunities?
  - a. **The RPC is comfortable with using more remote public engagement techniques, however online only public engagement could be an issue for some of our residents that want to participate. We hope to include everyone who would like to participate in the process.**
14. Has a steering committee been formed for this effort?
  - a. **A steering committee has not yet been formed, but the RPC would like to have a type of committee structure.**
15. Is there an overall project timeline you would like us to work within (12 months, 18 months etc.)?
  - a. **The RPC's time frame is flexible, but would be aiming for 12-18 months.**
16. Is there a general budget expectation that you could share?
  - a. **The RPC views this process as extremely important to the County, and subsequently will be allocated the appropriate budget. We would like consultants to respond to what they feel is necessary to complete the comprehensive plan for Clinton County, but we expect this process to likely exceed \$100,000.**

17. Can you share if there are any sections in the new plan that you think should be prioritized, outside of Land Use? Any chapters that you believe may need an extra lift, in response to the community's needs?
- a. **The RPC is open to the idea that through community engagement and research other focus areas could require additional attention. At this time, the RPC would be open to suggestions on prioritized focus areas.**
18. Can you share any additional information about your vision for conducting "broad, comprehensive public and stakeholder engagement"?
- a. Is the County looking to have a Steering Committee or has it already created one for the process?
    - i. **The RPC is looking to have a steering committee or a public committee structure to guide the process.**
  - b. Do you have an idea of how many public meetings you are looking to facilitate?
    - i. **The RPC does not have a specific amount of public meetings we are looking to facilitate. We would like to give the community the opportunity to participate and are open to varying numbers of public meetings.**
19. Could you please advise what budget has been established for the planning effort?
- a. **The RPC views this process as extremely important to the County, and subsequently will be allocated the appropriate budget. We would like consultants to respond to what they feel is necessary to complete the comprehensive plan for Clinton County, but we expect this process to likely exceed \$100,000.**
20. Does the RPC have information on utility capacities throughout the county, particularly water/sewer capacity issues that could pose a development constraint?
- a. **The RPC or other county agencies will be able to provide this information.**
21. Does the RPC have a budget range in mind? That directly impacts the size and composition of the team. I don't want to submit a \$150,000.00 proposal, when the RPC is thinking \$80,000.00 - \$100,000. I'm not looking for your exact budget number, just a range so I can size the team and scope appropriately.
- a. **The RPC views this process as extremely important to the County, and subsequently will be allocated the appropriate budget. We would like consultants to respond to what they feel is necessary to complete the comprehensive plan for Clinton County, but we expect this process to likely exceed \$100,000.**
22. Does the RPC have a preferred timeline? 9 months? 12 months?
- a. **The RPC's time frame is flexible, but would be aiming for 12-18 months.**
23. Is there a timeline the CCRPC is looking for to finalize the plan and have it adopted?

- a. The RPC hopes to finalize the plan within the 12-18 month timeline and have it adopted shortly after its finalization.**
- 24. What kind of support would the CCRPC staff provide during the planning process?
  - a. The RPC will provide local expertise, support, and any assistance necessary for the completion of the process.**
- 25. I notice that your current Comprehensive Plan from 2004 is a text-based plan with few mapped recommendations. This is certainly a legitimate and well-regarded way to structure a plan; do you have any advance idea whether you want to retain the plan in this format, or do you believe the final plan document will include maps of land use recommendations, thoroughfare recommendations, housing recommendations, etc.? We anticipate that the level of effort involved is somewhat different between these two alternatives.
  - a. The RPC prefers a comprehensive plan that is easily legible for community members and includes maps and graphics of recommendations. We anticipate a balanced plan of text-based and graphic-based content.**
- 26. Similarly, your current Comprehensive Plan has holistic policies that apply equally to all areas of the County (understanding, of course, that the environmental and/or sociodemographic conditions to which the policies apply may themselves vary). Again, do you anticipate the final plan document to maintain this style, or will there be focus areas (for economic development, redevelopment, affordable housing, etc.)?
  - a. The RPC anticipates focus areas for possible planning themes like economic development, housing, etc.**